



August 2020

Dear Parents,

Welcome to the 2020-2021 school year! As bookkeeper for the nursery school, I would like to remind you of our policies and how you can contact me with any questions.

Tuition payments are due on the first day of each month. September's installment is due the first week of school.

Payments are due no later than the 10th of each month. Late payment charges of \$20 will be added to any invoice not paid by that date.

Checks returned by the bank for insufficient funds must be immediately replaced with cash in the amount of the check plus any NSF bank fees.

The Board of Directors reserves the right to deny entry to any student whose account is 30 days or more past due, if no acceptable payment arrangements have been made.

Tuition payments should be in an envelope marked with your child's name. It may be turned in to staff during valet drop off outside.

When it comes to financing your child's nursery school tuition fees, it is imperative that we work together. Please feel free to email me anytime at bbbrouhard@gmail.com or call me at (973)-691-0841 with any concerns.

If you wish to pay by mail, please send your payment to:

**Fun-N-Friends Nursery School
58 Drakesdale Road,
Flanders, NJ 07836
Attn: Bookkeeper**

Thank you,
Beverly Brouhard, Bookkeeper
Fun-N-Friends Nursery School